

WILSON SCHOOL BOARD
Minutes
Monday, September 19, 2016

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

The regular meeting of the Wilson School Board was called to order at 7:10 p.m. on Monday, September 19, 2016 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf

Present: Mr. Baker, Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A Flannery, Dr. Long, Ms. Kramer, Mr. Bender, Dr. Burnham, Dr. Antonis, and Officer Johnson,

Public Attendees – attached

JROTC Presentation of Colors and Pledge to the Flag

Announcement – Attorney Miravich

Executive Session – The board met in executive session prior to tonight’s board meeting for the purpose of discussing a personnel issue and will reconvene following tonight’s board meeting to continue discussion.

Wilson Good News – Steve Ehrlich

- Congratulations to three Wilson Southern students who won this year’s 2016 Economics Pennsylvania Art Contest. Last spring, Mrs. Kristi Szczepkowski challenged her 7th Grade Career class students to bring an Economics Concept to life in a hand-drawn picture. Schools all over the state were allowed to submit 8 entries to the Economics PA organization. Abbigael, Madison, and Isabelle were 3 of only 12 total winners selected from

all over Pennsylvania winning. All winning students will receive a \$50 Amazon gift card, and their designs will be featured in October at www.economicspa.org.

- Congratulations to Amelia Fortunato, Maddy Nigrini, Sanchita Bhusari, Jayden Gormley, Amyaya Shah, Victoria Pluviose, Arianna Papadakis, Nicole Pasterczyk, Bella Clark, Nia Haf Gallagher, Adith Gopal, and Alysa Walker. All these Wilson West students will have poems or stories being published in this year's Kid for Kids publishing Anthology.

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of September 6, 2016, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(AYES 9)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Dr. Chmielewski presented the August 2016 Treasurer's Report, Investment Report and General Fund Financial Statements as attached. Dr. Chmielewski moved, seconded by Mr. Martin to accept the Treasurer's Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period August 2016 in the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

2.0 PAYMENT OF BILLS: (Roll Call)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve the Payment of Bills as follows:

General Fund (15/16)	\$ 6,496.61
General Fund (16/17)	\$ 2,262,327.75
Capital Reserve (16/17)	\$ 341,989.51

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Roll Call)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve the Financial Reports as follows:

Cafeteria (August 2016)
Child Care (August 2016)
Activity Accounts:
 Wilson West MS (August 2016)
 Southern MS (August 2016)
 Senior High (August 2016)

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (Consent)

Hearing no objection to Agenda items 4.1 – 4.2 a-c President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 9)**

4.1 Approved the 2016-17 Overnight and/or Out of State Field Trips & Participations as attached.

4.2 Approved the following out of country field trips:

a) High school students to attend a humanitarian type trip to Costa Rica. Dates 3/24/17 – 4/2/17 (10 days, 5.5 school days). Cost to students \$2,300.00- \$2,400.00 estimate, cost to the district **(2)** subs. Number of students to attend 18. **Teachers to attend Ramon Marquez and Donna Orchowski.**

(Revisions from the original approved request on 4/18/16 are in **bold**)

b) European Studies Tour: Students in grades 10–12 will travel to Ireland, Wales and England. Dates are June 19- June 27, 2017 (9 days). No time out of school as this trip will take place over the summer break. Cost to the students is \$3,890.00, no cost to WSD. Approximately 30 students to attend Teacher to attend will be Dean Damiani plus additional chaperones. The trip will be run through Witte Travel. Insurance will be taken care of by the travel company. Transportation from the high school to the airport will be a coach bus paid for by the students/parents/guardians. There will be no fundraising for this trip.

c) Jamaica Marine Studies: Biology students in 11th & 12th grades will travel to St. Ann's Bay, Jamaica. Dates 1/28/17 to 2/5/17 (Five days out of school). Cost to students is \$2,100.00; cost to the district will be subs and transportation (school bus) to and from the airport. Number of students to attend 18, teachers to attend Doug Dahms and Carolyn Hountz (plus additional chaperones if necessary).

5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve the Superintendent's Report as follows:

5.1 Resignations/End of Service

Maryanne Henry, Assistant Transportation Coordinator, effective 9/2/16

Patricia Hughes, Cashier – Food Service, effective 9/9/16

Lauren Kriebel, LTS Teacher – Southern MS, effective 7/20/16

Amanda Miller, Substitute Teacher , eff. 9/19/16

Anne Nguyen, MDS Nurse, Whitfield, eff. 10/7/16

5.2 Child-Rearing Leave of Absence

Rebecca Marmas, LS Teacher, Spring Ridge, effective approximately 1/11/17 and returning on first day of the 2017/2018 school year

5.3 Leave without Pay

Melissa Hoebee, Autistic Support Teacher, Southern MS, 10/19/16 (one unpaid day)

5.4 Change of Status

Tracey Arthur, Trip Driver, to School Bus Driver, 28.75 hours/week, no change in rate, effective 8/30/16 (replaces David Hornberger who was terminated)

Amy Bartalone, Monitorial Aide, Green Valley, to 6 hours/week, no change in rate, effective 8/29/16

Bradley Binder, IEP Facilitator for the 2016/2017 school year, additional stipend of \$8,000 for the school year (new one-year position)

Catherine Drake, Kindergarten Aide, Whitfield, increase hours to 25/week, no change in hourly rate, effective 9/12/16

Ronald Flicker, Jr., Substitute Teacher, to LTS Math Teacher, High School, B, CY 2, 45,250/yr, effective 8/29/16 through 11/2/16 (replaces Nicole Falk while on child-rearing leave)

Eileen Jacobs, Food Service Worker, to Special Ed Instructional Assistant, Whitfield, 29.5 hours/week, \$12.11/hr, effective 9/14/16 (replaces Michele Burlacu who resigned)

Katherine Kane, Monitorial Aide, Green Valley, to 8 hours/week, no change in rate, effective 8/29/16

Tracie Koch, Greeter, High School, to Library Assistant, High School, 29.5 hours/week, \$12.75/hr, effective 9/13/16 (replaces Linda McHale who transferred)

Nicole Lecatsas, Child Care Substitute, to Child Care Preschool Assistant, 10 hours/week, \$11.35/hr, effective 9/6/16 (reallocated position)

Rayanne Rauenzahn, Special Ed Instructional Assistant, Spring Ridge, to Special Ed Instructional Assistant, West MS, no change in hours or rate, effective 8/29/16 (replaces Lauren Bender who resigned)

Michele Schnoor, Monitorial Aide, Green Valley, to 8 hours/week, no change in rate, effective 8/29/16

Lindsay Swinehart, Monitorial Aide, Green Valley, to 7.45 hours/week, no change in rate, effective 8/29/16

Natalie Woodward, IEP Facilitator for the 2016/2017 school year, additional stipend of \$8,000 for the school year (new one-year position)

Tina Hayick, Life Skills Special Education Instructional Assistant, Spring Ridge, to substitute Instructional Assistant, \$12.11/hr, eff. 9/16/16

5.5 Support Staff

Nesrin Amawi, Monitorial Aide, Spring Ridge, 7 hours/week, \$9.87/hr, effective 8/29/16

Amanda Bezner, Cashier, Upper House, 15 hours/week, \$9.87/hr, effective 9/8/16 (new position)

Patricia Burke, Monitorial Aide, Spring Ridge, 4.25 hours/week, \$9.87/hr, effective 8/29/16

Kathy Cunningham, Substitute Library Assistant, Cornwall Terrace, 6 hours/week, \$12.75/hr, effective 8/29/16 (temporary additional hours to cover CT library in Jill Rozum's absence)

Joan Flannery, Food Service Worker, Lower House, 15 hours/week, \$9.87/hr, effective 9/8/16 (new position)

Justin Foster, Guidance Counselor, Cornwall Terrace, start date of 9/27/16

Constanza Graff, Monitorial Aide, Spring Ridge, 7 hours/week, \$9.87/hr, effective 8/29/16 (replaces James Schalk who transferred)

Pamela Higgins, Substitute Crossing Guard, \$15.00/hr, effective 9/6/16

Miki Huang, Monitorial Aide, Green Valley, 6 hours/week, \$9.87/hr, effective 8/29/16 (replaces Ellen Adams who transferred)

Laurie Kiritsis, Study Hall Monitor, Southern MS, 20 hours/week, \$9.87/hr, effective 8/29/16 (replaces Rosalie Maldonado who resigned)

Angela LaPuma, Food Service Worker, West Middle School, 27.5 hours/week, \$9.87/hr, effective 9/8/16 (replaces Amanda Pellicotti who resigned)

Susan Locke, Kindergarten Aide, Cornwall Terrace, 15 hours/week, \$11.35/hr, effective 9/12/16 (new position)

Kerri Mazurek-Smith, Special Ed Instructional Assistant – Autistic Support, Green Valley, 29.5 hours/week, \$13.11/hr, effective 8/29/16 (replaces Jamie Hivner who resigned)

Susan Moyer, Secretarial Aide, Operations, 29.5 hours/week, \$12.11/hr, effective 9/12/16 (replaces Fina Witmoyer who resigned)

Linda Reinhart, Kindergarten Aide, Spring Ridge, 15 hours/week, \$11.35/hr, effective 9/12/16 (new position)

Pam VanOstenbridge, Substitute Library Assistant, Cornwall Terrace, 6 hours/week, \$12.75/hr, effective 8/29/16 (temporary additional hours to cover CT library in Jill Rozum's absence)

Kerry Vath, Substitute Library Assistant, Cornwall Terrace, 8 hours/week, no change in rate, effective 8/29/16 (temporary additional hours to cover CT library in Jill Rozum's absence)

Melissa Wild, Special Ed Instructional Assistant, Spring Ridge, 29.5 hours/week, \$12.11/hr, effective 8/29/16

Ronald Hulina, Substitute School Bus Driver, \$14.86/hr., eff. 8/29/16

Jeanne Pehlman, Food Service Cashier, West, 26.25/hrs wk, \$9.97/hr, eff. 9/16/16 (replacing Eileen Jacobs who is transferring)

Leslie Stolz, Food Service Worker, \$9.88/hr to \$10.22/hr., eff. 7/1/16 (increase was not approved)

5.6 Change in Status due to credits earned, effective 8/24/16

Mary Bishop, M+24 to M+30

Grace Lee, M+24 to M+30

5.7 Professional Hire

Christina Changelis

Education

Pennsylvania State University, BS Early Childhood Education

Experience

1st Grade Teacher (LTS) – Cornwall Terrace, August 2015-June 2016

Degree, Credit Year, Salary

B, CY 2, \$45,250/yr

Assignment

Kindergarten Teacher (LTS), Cornwall Terrace, effective 9/12/16 (replaces Margaret Waldon who retired)

Stacia Miller

Education

Bachelor's Degree in Childhood and Early Adolescent Education, The Pennsylvania State University

Experience

2nd Grade Teacher (LTS) – Exeter School District, August 2015-May 2016

Degree, Credit Year, Salary

B, CY 1, \$44,000/yr

Assignment

Kindergarten Teacher (LTS), Spring Ridge, effective 9/12/16 (new position)

5.8 Substitute Teachers - \$125/day, effective 9/20/16

April Moore

Taylor Serafin

Annette Garber

Emilee Pfautz

5.9 Substitute Nurses - effective 9/20/16

Romayne Keener - \$18.00/hr

Alison Mathias-Wagner - \$18.84/hr

5.10 Extracurricular

Middle School Water Polo Coach – Rudy Ruth, \$13.00/hr

Middle School & Age Group Water Polo Coach – Sara Bortz, \$11.00/hr

Volunteer Assistant Water Polo Coach – Bernie Campbell

Volunteer Marching Band Assistant – Jenny Shepley

5.11 Approve the following West Intramurals, \$11.27/hr, effective 8/29/16:

Cheryl Borja, Heart & Sole (formerly Girls on the Run)

Donna Dawson, Heart & Sole

Jessica Deeter, Heart & Sole

Jackie Fox, Mentor Connection

Tammy Hahn, Heart & Sole

Melissa Harris, Pottery

Eric LaChance, Ultimate Frisbee

Teresa Lubas, Heart & Sole

Natasha Palm, Mentor Connection

Frank Reese, Tennis

Ben Ruffer, Art

Josh Surita, Mentor Connection

Matt Werley, Golf

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 Consent Items (Voice Vote)

Hearing no objection to Agenda item 6.1 President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 9)**

6.1 Accepted with gratitude the following donation:

a) \$100 from the West Lawn Senior Citizens to Wilson School District, in appreciation for use of the parking lot.

Roll Call

7.0 Human Resources (Roll Call)

Dr. Chmielewski moved, seconded by Mr. Metzgar to approve Human Resource item #7.1 as follows:

7.1 Approved the 2016/17 Hourly Staff Chart as attached.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried)

Mrs. Reid moved, seconded by Mr. Wolf to approve Pupil Services items #8.1 – #8.4 as follows:

- 8.1 Granted permission** to contract with New Story – Wyomissing, to provide educational services to one special education student at the per diem rate of \$299 per day, beginning 8/29/16 and ending 6/7/17.
- 8.2 Granted permission** to contract with New Story – Wyomissing, to provide educational services to one special education student at the per diem rate of \$376 per day, beginning 8/31/16 and ending 6/7/17.
- 8.3 Granted permission** to contract with Weiser Decisions School/Conrad Weiser Area School District, to provide educational services to four special education students at a cost of \$202.86 per day, for the 2016/2017 school year.
- 8.4 Granted permission** to waive tuition for the following student as per Board Policy #202 – Eligibility of Non-Residents:
 - **Male, Gr. 12**, High School, from 8/29/16 until the end of the school year.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

(Nay 1): Mr. Martin

9.0 Technology & Media (No Items)

10.0 Operations (No Items)

11.0 Finance (Motion Carried)

Mr. Martin moved, seconded by Mrs. Reid to approve Finance items #11.1 - #11.2 as follows:

- 11.1 Approved** awarding contracts for the purchase of winter/spring athletic supplies as noted on attached list.
- 11.2 Approved** the budget transfers dated June 30, 2016.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Motion Carried)

Mr. Martin moved, seconded by Mr. Hart to approve Child Care item #15.1 as follows:

- 15.1 Approved** contracting with C2C Design Group for Engineering Services to provide plans, bid documents, and approximate construction budget for the renovation and expansion of (2) of the existing child bathrooms, located downstairs in main hallway and renovation of (1) single bathroom in Classroom #1 , at Berkshire Heights Early Learning Center. Cost of the project will not exceed \$2,000.00. All costs will be paid for by Wilson Child Care. No cost to the General Fund.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

16.0 Extra-Curricular (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Metzgar to approve Extra Curricular item #16.1 as follows:

- 16.1 Approved** the 2016 Cheerleading Camp salary for Karen Rudisill in the amount of \$600.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

17.0 Policies (No Items)

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Meeting on 9/28 at 7:00 p.m. (West campus)

Berks County I.U. Board Representative (Mrs. Reid)

Senator Judith Schwank was honored as the BCIU 2016 Outstanding Community Partner.

We had a discussion by Dr. Tom Seidenberger, the circuit rider for our area. The key focus for this past year was the fair school funding formula. This has been passed but we still need to advocate for fair funding. The formula is there. All the money needed is not. People need to be willing to engage our state legislators on education funding issues. Dr. Seidenberger is willing to come to our board meeting to further explain the issues and is looking for a school board member to be a voice for our school on equitable school funding. He would like to establish a Public Education Advocacy Council.

The Alvernia dual credit program was discussed. BCIU and Alvernia are working as partners in a pilot program to offer a dual credit Chinese language program to students in Wilson and Brandywine Heights Area school districts. The pilot program offers three Alvernia credits to students in the Chinese level 2 program. The program is intended to serve as the foundation for additional program efforts to build out similar offerings for level 3 and 4 students in subsequent years of the program enabling students in the program to transition comfortably into college level intermediate programs upon graduating from high school. The cost per Alvernia credit under this pilot program is \$125/credit. We also executed an agreement with the Berks County Community Foundation to receive an Arrow International Scholarship Fund Grant in the amount of \$4200 to provide support for this program.

Berks E.I.T. Representative (TBD)

No report

Curriculum Committee Chairman (Mrs. Reid)

Meet on Wednesday the 21st.

Extracurricular Committee Chairman (Mr. Wolf)

Fall season underway and doing very well

Facilities Committee Chairman (Mr. Nigrini)

No report

Finance Committee Chairman (Mr. Ehrlich)

No report

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

House is back, senate returns 6 days doesn't see anything occurring due to election year.

Public Relations Chairman (Mr. Hart)

Education Foundation Report (Mr. Nigrini)

Technology Chairman (Dr. Chmielewski)

No report

Student Outreach (Emma O'Shea)

Hi school board! I apologize for not being able to make the board meeting tonight. Both the vice president and I have an away field hockey game. In recent news, Wilson just had our third annual gold out weekend for Wilson MiniTHON. This event was very successful and we were able to raise money at our gold out football game, at our Ritas fundraiser, and at our car wash for MiniTHON. Student government spent time at Meet the Teacher Night this past Wednesday to help direct parents around to different classrooms. The members also helped volunteer at the annual IM ABLE Duathlon this weekend. We have had very high participation in both of these events! In addition we are beginning to prepare for the pink out game on October 21st. In terms of other Wilson news, homecoming is also quickly approaching. We have our homecoming court and the students will be voting for members of the court within the next few weeks. I think that covers most of the events happening at Wilson! I apologize again for not being able to make it to the meeting tonight.

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

Mr. Metzgar asked for a few moments to speak to the Sinking Spring Borough BOSS 2020 program and the PPL proposal to put in power lines through the borough. Mr. Metzgar announced a meeting to discuss and see the plan is scheduled for Thursday from 6-8 p.m.

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

There being no further business, Mr. Hopp moved, seconded by Mr. Martin to adjourn the meeting at 7:45 p.m. Motion carried.

Cheryl Raffauf, Board Secretary